

**MINUTES
CITY OF WAYLAND
PLANNING COMMISSION
February 10, 2009**

Chairman Gonzales called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Chairman Gonzales led the Pledge of Allegiance.

ROLL CALL:

Members Present: Chairman Gonzales, Dorothy DeWeerd, , Sam Dykstra, Joel Frederickson, Ron Kobish, Jim Ramey and John Frigmanski, Doug Shafer.

Members Absent: Kelle Tobolic

Others Present: Mayor Tim Bala, City Planner Mark Sisson and City Clerk Michelle Herman

Public Hearing – RE: Re-zoning of Northeast corner of Mill and W. Elm Streets.

- Call to Order At 7:02 pm.
- Comments and Discussion - The owner of Mill Street Village Apartments questioned what type of businesses could be allowed in this district. Mr. Sisson explained this process was to match the zoning already in place. No other public comments were received.
- Close Public Hearing 7:12 pm.
- Motion to Recommend - A motion by Dysktra with second by Shafer to approve the Re-zoning of the northeast corner of Mill and W. Elm Streets from B2 to I1.
Roll Call Vote all Yes. Absent: Kelle Tobolic. Passed.

CONSIDERATION OF MINUTES – Planning Meeting of January 13, 2009.

Motion by Dorothy DeWeerd, seconded by John Frigmanski,
The minutes of January 13, 2009 were approved as presented.

All Ayes. Motion Passed.

OTHER MINUTES FOR REVIEW:

The Planning Commission acknowledged the Minutes of the January 5 and 19, 2009 City Council Meetings, acknowledge for file.

CITIZENS APPEARING BEFORE THE COMMISSION:

None.

NEW BUSINESS:

A) **Site Plan Review RE: 1114/1118 West Superior Street proposed building addition and parking lot Improvements.**

Don DeGroot of Exxel Engineering reviewed the site plans for the addition to the building located at 1114 Superior Street. Access Management items have been addressed with Auto Zone. A copy of the Access Agreement with AutoZone has been provided by the applicant's for reference.

Mike Oezer of Progressive AE report indicated the applicant has also showed satisfactory turning movements for a garbage truck on the west side of the building and a semi-truck (WB-40 design vehicle) on the east side of the building.

**MINUTES
CITY OF WAYLAND
PLANNING COMMISSION
February 10, 2009
Page Two**

Planner Mark Sisson provided a review of the project.

A motion by Dykstra and seconded by Doug Shaffer. Subject to final site review, a motion to approve the proposed addition to existing retail building and construction of surrounding blacktop area and utilities.

Commissioner Ramey excused from voting due to conflict of interest.

All Yes. Motion Passed.

B) Election of Officers:

Chairperson: Nomination by Dorothy DeWeerd for JD Gonzales to remain Chairperson.

Vice Chairperson: Nomination by Joel Frederickson for Jim Ramey to remain Vice Chairperson.

Secretary: Nomination by Sam Dykstra for Joel Frederickson as Secretary.

No other nomination from the floor.

A motion by Dykstra and a second by Doug Shaffer; to accept the slate of candidate by acclamation.

All Yes. Motion Carried.

C) Budget for 2009/2010.

A brief discussion reviewing the line item expenditures of the current year budget took place.

Chairperson Gonzales asked Mark Sisson what the projected costs from Landmark Strategies maybe for the next fiscal year. Mr. Sisson felt his portion would be about the same as the current year. A brief discussion took place about the cost recovery items that are being billed based on both planning and engineering site plan reviews. The proposed budget amount for the Planning Commission submitted to the City for 2009/2010 is \$33,000.

D) Draft of 2009 Work Plan.

At the suggestion of Chairperson Gonzales, the Work Plan discussion will be deferred to the next meeting to allow everyone an opportunity to review the document.

OLD BUSINESS: None

PUBLIC COMMUNICATIONS AND COMMENTS:

Upon motion by Dorothy DeWeerd, 2nd by Doug Shafer,

The absence of Kelle Tobolic was excused. **All Ayes. Motion Passed.**

Mayor Bala reported the opening on the Planning Commission has been filled with the appointment of Mr. Army Rodegus, the owner of TPS.

A contact information sheet for the commissioners was passed around for updating the information at City Hall.

**MINUTES
CITY OF WAYLAND
PLANNING COMMISSION
February 10, 2009
Page Three**

Chairman Gonzales commented on the commission's March 1, 2009 requirement to prepare a proposed budget and work program for the coming fiscal year.

ADJOURNMENT:

Chairman Gonzales adjourned the meeting at 8:20 P.M.

Respectfully submitted,

Michelle Herman – City Clerk

J.D. Gonzales - Chairman