

**SPECIAL MEETING
DOWNTOWN DEVELOPMENT AUTHORITY
MARCH 8, 2007**

Chairperson Listopad opened the meeting at 6:00 p.m.

ROLL CALL:

Member Present: Chairperson Listopad, Stuart Isenhoff, Burrell Stein, Diane Smith, Mary Jo Curran, Joe Hamilton.

Members Absent: Greg Bennett, Scott Foster, Dr. Ron House.

Others Present: Clare Vilenski, Sheryl Hamilton, Gail Hollinger, Jackie Straub, Pete Howard.

ITEMS OF BUSINESS:

1. Way-finding sign program development:

Downtown Task Force Chairperson Clare Vilenski addressed the Downtown Development Authority Committee, asking the Committee for their consideration, to make a recommendation to City Council, to hire Cornerstone Architects, Inc. to the sum of \$6,500 for implementing a way-finding downtown sign development program.

DISCUSSION:

Chairperson Listopad inquired as to what kind of sign they are relating too.

- Sheryl Hamilton stated these are directional signs, locating business. They will not be attached to buildings.
- Jackie Straub emphasized the point that now is not the time to skimp, with all the work the Task Force Committee has done, we want it to be a finished look.

A motion made by Joe Hamilton to make a recommendation to the City Council, to contract Cornerstone Architects for a developmental plan for way-finding signs. Burrell Stein seconded the motion. All ayes. Motion approved.

2. Building acquisition:

Clare Vilenski updated the Committee on the views of the Task Force in conjunction with the cleaning up and refurbishing of the downtown area. The Task Force has agreed that the building located at 112-116 South Main Street would be a good building for the DDA to purchase and refurbish to us as an example for other business. The B&K Discount Store is just right for what we want to achieve.

Peter Howard of Buehler Realty is representing the B&K building, stated there is a mortgage of \$81,000 on the building now. The asking price is \$105,000.

Burrell Stein stated he felt there is a need for PCI to go through the building with some members of the Task Force to see what the feasibility of the project would cost.

Downtown Development Authority
March 8, 2007
Page Two—

Jackie Straub stressed that this would be a good building for community events use, until it is sold. She also stated by the DDA owning the building they could control who purchases it in the future.

Sheryl Hamilton stated the committee has discussed the interior of the building, and has brought up the idea of having a walk through inspection.

A motion by Monte Listopad, and seconded by Joe Hamilton to recommend to the City Council to approve the Task Force Committee to go ahead and negotiate with Buehler Realty and have an inspection of the building, All ayes. Motion passed.

Chairperson Listopad expressed that he has spoken to Finance Director Kaplan regarding DDA Funds. Mr. Kaplan cannot give an accurate figure at this time. Until Mr. Kaplan is finished with the reconciliation we do not know what figure we are working with. Also, DDA's first priority is the W. Superior St. Project. Monte stated that lighting in the Downtown Area may not happen for a few years, being low on the priority list.

COMMENTS FROM THE PUBLIC:

None.

COMMENTS FROM THE COMMITTEE:

Diane Smith thanked the Task Force for all their communication.

Stuart Isenhoff inquired if it is getting close to the time to negotiate with the American Legion, for the parking lot lease. Mr. Listopad stated the City would do negotiations.

Burrell Stein thanked the Task Force Committee for all of their hard work. He stated signage is a big issue.

Chairperson Listopad stated when the time comes to redo W. Superior St. we need to discuss the lighting and road construction at the same time.

Diane Smith made a motion to adjourn the meeting. Mary Jo Curran seconded the motion. All ayes. Meeting adjourned at 6:42 p.m.

Respectfully submitted,

Sharon L. Baumgard