

**CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES**

**Special Meeting
Friday, July 2, 2010
City Hall – City Council Chambers**

Chair Mike Salisbury called the special meeting to order at 12:03 PM.

ROLL CALL

Members Present: Chair Mike Salisbury, Karen Gregersen, Joe Hamilton, Ron House, Stuart Isenhoff, Monte Listopad & Clare Vilenski

Members Absent: Arny Rodriguez & Ron House (both contacted staff of absence) & Mayor Tim Bala

Others Present: City Manager Chris Yonker

PUBLIC HEARINGS: None scheduled

APPROVAL OF DDA MEETING MINUTES: None scheduled

OTHER MINUTES FOR REVIEW: None

COMMENTS FROM THE PUBLIC: None

CITY STAFF COMMUNICATIONS: None at this time

EFFORTS NEEDED TO PREPARE FOR CELEBRATION EVENT ON JULY 8TH

The Board reviewed the proposed flyer prepared by Denise Behm @ the Chamber to be distributed by volunteers at the Independence Day Parade in Wayland on Monday the 5th. Approximately 15 volunteers will be walking the entire route to help get out the word on the MMS event.

Chair Mike Salisbury stated that about a dozen volunteers also met last Thursday to discuss the event. He presented a map of the proposed site layout for the street party celebration, which would include the following activities:

- Reprisal of the 45-minute presentation made June 9th to the MS Advisory Committee in Lansing
- Other local musical entertainment
- Sign-up tables for future MS volunteers
- Food & non-alcoholic drink vendors from downtown businesses
- Kids events: Petting Zoo, bounce house, sidewalk chalking, face painting & balloon animals
- Displays of emergency vehicles (Police, Fire, EMS)

In order to stage this event, the DDA was likely to incur the following estimated expenses:

Parade T-shirts (seeking \$10 donation to DDA)	\$ 300
Printing of 1,000 flyers for parade handouts	40
Audio/Visual equipment rental	1,800
Bounce House rental	300
Chalk for sidewalk drawing	10
Balloons for balloon animals	15
Petting zoo- cost of travel only (donating cost for putting on zoo)	50
Banner over downtown intersection	<u>300</u>
Estimated Total:	\$ 2,830

Moved by Monte Listopad, seconded by Joe Hamilton to authorize the expenditure of up to \$3,000 to stage the July 8th MMS Celebration Event. **Motion approved; all Yes.**

COMMENTS FROM DDA MEMBERS: None

ADJOURNMENT

Being no further business, the Chair declared the meeting adjourned at 12:40 PM.

Respectfully submitted,

Chris Yonker, City Manager