

**CITY OF WAYLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES**

**Joint Meeting with City Council  
Monday, October 19, 2009  
Public Safety Building - 121 W. Superior Street**

Mayor Bala & DDA Chair Mike Salisbury called the meeting to order at 7:30 PM.

**ROLL CALL**

DDA Present: Chair Mike Salisbury, Mayor Tim Bala, Karen Gregersen, Joe Hamilton, Stuart Isenhoff, Monte Listopad, Diane Smith & Clare Vilenski

DDA Absent: Ron House (excused)

City Council Present: Mayor Bala & Councilmembers Jennifer Antel, Sheryl Hamilton, Jeff Hudson, Ron Kobish, Greg Maichele & Bruce Patrick

Others Present: City Manager Chris Yonker, City Clerk Michelle Herman, City Finance Director Bhama Cairns, Fire Chief Joe Miller & Char Weick (Globe)

**BRIEF PUBLIC PARTICIPATION**

None

**PURPOSE & GROUND RULES FOR JOINT MEETING**

Facilitator Chris Yonker reviewed the general purpose for the initial joint DDA/City Council session, which was to present & discuss the basic framework for the establishment, operations & financing of DDAs in the State of Michigan and their relationships & roles with city councils. Future joint sessions would explore the development of policies & procedures to address the needs & desires of both the DDA & City Council.

**PRESENTATION**

The City Manager provided the attendees with a handout of the PowerPoint presentation, which discussed the items summarized below:

- Statutory Formation of DDA's in MI
- Basic Budgeting & Financing of DDA's in MI
- Wayland's DDA Formation & Basic Financing
- Tax Increment Financing (TIF) & Development Plan
- Analysis of TIF Captures & Effects of Proposal A on Tax Base
- DDA Operating Budget & Capital Debt Obligations
- City Operating Budget & Capital Debt Obligations
- Options for DDA Administration & Operations

**GENERAL DISCUSSION**

Mr. Yonker asked both boards about future meeting dates. A tentative subsequent joint meeting date was set for December 7, 2009.

**REPORTS & COMMUNICATIONS**

None

**EXTENDED PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

Being no further business, the Mayor & Chair declared the meeting adjourned at 9:00 PM.

Respectfully submitted,

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Chris A. Yonker  
City Manager