

CITY OF WAYLAND
COUNCIL PROCEEDINGS
Monday, November 17, 2008

Mayor Bala opened the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Finance Director Bhama Cairns led the Pledge of Allegiance.

ROLL CALL:

Present: Mayor Bala, Council Members Jeff Hudson, Sheryl Hamilton, Bruce Patrick, Ron Kobish, Jennifer Antel, Greg Maichele and Student Representative Stephanie Olmsted

Also Present: City Manager Deb Nier, City Clerk Michelle Herman, Finance Director Bhama Cairns, Police Fire Chief Joe Miller, Diane Smith, Don Black, Char Weick, Larry Scheidel, Bob Golm, Carrie-Sue Marchesott and Julie Makacewicz.

APPROVAL OF MINUTES:

A motion was made by Council Member Hamilton to approve the minutes of the October 6, 2008 Council Meeting. Council Member Patrick seconded the motion.

All Yes. Motion Passed.

CITIZENS APPEARING BEFORE THE COUNCIL:

Carrie-Sue Marchsott reminded everyone about the Meet and Greet at the Library, November 18, 2008.

COMMUNICATIONS: Student Representative Stephanie Olmsted reported the activities at the Wayland High School.

COMMITTEE MINUTES:

Minutes of the Planning Commission Meeting of October 14, 2008 were acknowledged for file.

BILLS AND ACCOUNTS:

Motion was made by Council Member Antel to approve the bills and accounts as presented. Council Member Kobish seconded the motion.

All Yes. Motion Passed.

OLD BUSINESS: None

NEW BUSINESS:

A) Golm Insurance Services – Flexible Spending Account Information.

Bob Golm, Representing Golm Insurance Services review two options for a Flexible Spending Account Benefit Program to be considered for city employees. Mr. Golm explained both the employee and the City would Realize savings in employer taxes paid based upon employee wages.

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Council Member Antel made a motion to move forward exploring interest by the city employees in the Flexible Spending Program with the debit card option, to co-inside with our Health Plan Year May to May. Council Member Kobish seconded the motion.
All Yes. Motion Passed.

B) City Manager/Interim Manager Search.

Council Member Antel made a motion to use Don Black to assist a search committee consisting of Council Members to begin the process to hire an Interim City Manager as well as a permanent City Manager. Council Member Hamilton seconded the motion.

Discussion:

The following Council Members volunteered to serve on the committee to find *both an Interim and Permanent* City Manager: Mayor Bala, Council Member(s) Hudson, Kobish and Patrick. The Committee asked for a Special Meeting to be held Monday, November, 24, 2008 @ 7:00 pm to interview candidates for the Interim City Manager's position. The Mayor will provide the list of candidates along with their qualifications as well as general questions to be used for all candidates.

The same council members also volunteered to serve on the committee to find a Permanent City Manager.

All Yes. Motion Passed.

C) First Quarter Financial Reports.

Finance Director Bhama Cairn reviewed the First Quarter Financial reports with the Council. Cairn indicated we are on target using approximately 25% of our projected budget. Cairn went on to explain the largest revenue source for the City if Tax Collections, with the balance from revenue sharing dollars.

No further discussion from the Council.

CITY MANAGER'S COMMUNICATION: None.

COUNCIL COMMENTS:

Council Member Patrick encouraged everyone to stop by the Library on November 18th.

Council Member Kobish – mentioned the Pine Street School is working on a Fund Drive for the families from the burned out apartments.

Council Member Antel reported the Parks and Recreation Survey are ready to be sent out.

Council Member Hudson inquired about Planning Commission openings. The Mayor went on to explain this was being pursued so the City would be in compliance with State guidelines.

Council Member Hamilton reported the Appreciation Dinner is December 19th at the VFW. Council Member Hamilton and City Clerk Herman have a meeting scheduled to get the final details confirmed for the event.

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CITIZENS COMMENTS:

Mayor Bala adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Michelle Herman, City Clerk

Tim Bala, Mayor