



**CITY OF WAYLAND
AGENDA
JOINT
CITY COUNCIL / DDA MEETING**

7:00 PM – Monday, December 7, 2009
City Hall – City Council Chambers

1. Preliminary Items

- 1.1 Call to Order & Welcome- Mayor Bala & DDA Chair Mike Salisbury
- 1.2 Roll Call- City Council / DDA
- 1.3 Excuse Absent Councilmembers / DDA Members *(due to illness or prior notification of an absence)*

2. Brief Public Participation *(3 minutes per speaker for any items not on the Agenda)*

3. New Business

- 3.1 Discussion of responsibilities (City, DDA or both) for various expense items
- 3.2 Discussion of need & types of internal control policies for DDA (purchasing, accounts payable, accounting, etc.)

4. Reports & Communications

- 4.1 Mayor & City Staff
- 4.2 DDA Chair
- 4.3 Written Communications transmitted with this Meeting Packet *(None)*

5. Extended Public Participation *(for items not on the Agenda)*

6. Adjournment- on or before 8:30 PM

The next Regular meeting of the Wayland City Council is scheduled for 7:00 PM, Monday, December 21, 2009

The next Regular meeting of the Wayland DDA is scheduled for 12:00 PM (Noon) Thursday, January 14, 2010